



Northeastern State University  
Tahlequah • Broken Arrow • Muskogee

## Student Learning & Assessment Meeting Minutes

**Meeting Date:** January 20, 2016, 12:00 pm, Tahlequah Campus, Bagley 101 with BbCollaborate to BA campus.

**Members Present:** Tahlequah Campus: Dr. Kathy Reese, Dr. Cheryl Van Den Handel, Dr. Darryl Linde, Mr. Chad McLane, Ms. Shelia Self, Dr. Mia Revels, Dr. Cari Keller, Mr. Richard Hoenes, Mr. Olaf Standley, Mr. Cody Robinson.

**Handouts:** Draft NSU Institutional Assessment Plan, dated 1/8/2016, Figure 3 Assessment Cycle Graphic, Figure 3 Assessment Cycle Graphic Alternative Version (3\_1)

**Meeting Notes:** The group discussed the following items:

1. The group discussed the graphics prepared by Mr. Cody Robinson as more descriptive versions of Figure 3 in the draft plan. The group preferred 3\_1 and suggested edits. The suggestions were: (a) remove the word "every" except in the middle bubble, (b) move "identify successes & necessary modifications to spring/summer, (c) move "analysis & discussion" out of the center and add it to the "id success" bubble.
2. The discussion focused on the section defining the "assessment cycle." This discussion continued. The different programs and departments explained their assessment cycle and those of their colleges or units. This was helpful in attempting to fix the temporal anchors in the assessment cycle without appearing to require major changes in current assessment practice.
3. Two questions were identified for the next meeting:

- a. What should be included in the plan that isn't currently there?
- b. Which institutional outcomes should be assessed annually?

Meeting adjourned: 1:15 pm.

Minutes prepared by Cari Keller